



# GCSE Examinations 2023

## Information for parents

*Advice and support*

Exam timetable

*Revision planning*

*Wellbeing advice*

*Exam arrangements*



## Arrangements for exam weeks

The school day will change to a 2-1-2 format during the exams. Students must be in the Hall by 8:30 am for morning exams and 12:40 pm for afternoon exams.

At SHS we don't do 'Study leave'. Students need to attend all of their lessons until they have completed the exams for that subject. We will then look at allowing home study for 'chunks' of time when you are not required in lessons but this will be done on an individual basis and parents will be given the opportunity to 'opt out' of this.

## There's no such thing as a free lunch but there will be a Free Breakfast!

Breakfast will be available in the Hall from 8am on each day when there is a morning exam. Teachers will deliver last minute tips and reminders while students tuck in!



### Equipment

Students will need to be well stocked with black pens, pencils, a ruler and a rubber. They will need to carry their stationery into the exam as pencil cases are not allowed. We do have spare equipment for emergencies but this does tend to disappear as the weeks go on. Plus, students will be much more comfortable if they've got their own 'lucky pen'.

Students must not bring mobile phones into the exam room. They will be disqualified for having one of these in the room, even if they did not intend to use it. Wrist watches are not allowed in exam rooms either but we will be able to keep valuables safe during exams.

### Food and drink in the exam room

Food is not allowed in the examination room but students may bring water in a clear bottle with no label.

## **Uniform**

School Uniform **MUST** be worn at all times when attending an examination. All normal school rules also apply.

## **What to do if a student is unwell on the day of an exam**

***Only in 'exceptional circumstances' are candidates allowed 'special consideration' for absence from any part of an examination. Regarding special consideration, please note that medical or other appropriate evidence is required in all cases of absence.***

- *There will be charges for the relevant entry fee(s) for unauthorised absence from exams, or if the student fails to fulfil other examination requirements.*

## **What happens in the event of an emergency in the exam room**

*In the event of an emergency in the exam room students must follow the instructions of the invigilator.*

## **Malpractice**

*If a candidate is suspected of malpractice, the invigilator will warn the candidate that he/she may be removed from the examination room and the awarding body will be informed. If candidates commit malpractice, the awarding body may decide to penalise or disqualify them.*

## **Results**

*Results will be available on **Thursday 24th August 2023**. You will be advised of arrangements for collection of results nearer the time.*

*Please note that result slips **will not be given** to anyone other than the candidate without written authorisation. Candidates who would prefer their results to be posted, must give a small stamped addressed envelope to the school reception.*

## **Certificates**

*Examination certificates are normally sent to schools at the end of October/beginning of November. Details regarding the issue of certificates will be advised in October.*